

Scheduling and Dispatch

Streamline Your Staff Assignments with Dynamic Scheduling Tools

Optimize staff productivity and assign the right technician for every task when executing scheduling and dispatch in MetaField. Review pending field work alongside availability of qualified technicians. Easily work with multiple schedulers and sort through last minute variables for seamless workflows and stronger communication.

SIMPLIFY SCHEDULING WITH THE CENTRALIZED SHARED CALENDAR

Get the right people on the job site and keep everyone on schedule with a real-time overview of assignment status. All schedulers use a centralized, shared calendar to review committed workloads, issue work orders, and schedule technicians. Use filter controls to limit display to only those items you need to view.

Keep Everyone on Track:

- View assignments for each technician to determine free and busy times
- Issue work orders involving one or multiple tasks
- Create recurring assignments as needed to account for repeating events
- Send work order alerts to field staff via text or email with link into MetaField for full description of each assignment, so they can instantly respond and track tasks for efficient mobile workflows
- Access to scheduling controls are rule-based, allowing you to control who has authority to make adjustments to the schedule
- See at a glance which assignments are completed and what is still in progress
- Customized Task lists account for items completed in or out of MetaField, such as vacations or staff meetings

Schedulers need to navigate multiple variables throughout the day, including cancellations, changes in requested work to be performed, schedule delays, and much more. Using a shared, digital calendar ensures schedulers and others can see exactly where technicians are at any given time, and will know when technicians have received their work order assignment and begun work.

ALWAYS SEND THE RIGHT TECHNICIAN AT THE RIGHT TIME

Scheduling with MetaField ensures you send qualified, available technicians to the job site.

- Users proactively set required certifications for tasks, and will be alerted if scheduled technicians do not meet this criteria
- Filter technicians based on availability as well as qualifications and previous visits to the same site
- MetaField alerts schedulers of all potential scheduling conflicts to avoid overlap or confusion
- Pending actions are created automatically if follow up is required to ensure future work is scheduled

FULLY INTEGRATED WITH METAFIELD

MetaField is an end-to-end automated solution that allows you to effectively and efficiently create and distribute work assignments to your field technicians. In turn your field staff can complete these tasks inside of MetaField, and deliver results through the system for reporting purposes. All data is updated in real time, ensuring consistently efficient results that can be easily reviewed and shared with project stakeholders and clients in a timely manner.

Built-in integration with:	AgilePort® Client Portal, AgileStamp® Digital Signatures
Custom integration options:	Axiom, BST Enterprise, Deltek Vision, Microsoft Dynamics AX/SL, and more
System Requirements and Specifications:	Optimized for desktop and mobile, including iOS, Android, and Windows
Remote user:	3G/4G Cellular, Wi-Fi, or wired internet-connected device with a JavaScript/HTML5 compatible browser
Office user:	Broadband, commercial grade connection to the internet using PC with compatible versions of Google Chrome, FireFox, or Microsoft Internet Explorer



MetaField is a subscription-based Software-as-a-Service (SaaS) platform is accessible on any computer or mobile device. To learn more about how MetaField's scheduling and dispatch capabilities can help your firm streamline complex workflows for greater productivity and profitability visit www.agileframeworks.com. Call 1.800.779.1196 or email sales@agileframeworks.com to request a **FREE DEMO**.